

PUBLIC RECORD REQUEST RESPONSE FORM

Rutherford County Government

Governmental Entity Name and Address: 303 N. Church Street, STE 200, Murfreesboro, TN 37130

Date: 12/18/18

J Alder, 411A Highland Avenue, Somerville, MA 02144-2516

Requestor's Name and Contact Information: 62535-97829443@requests.murkrock.com

In response to your records request received on 12/18/18 our office is taking the action(s)¹ indicated below:

- The public record(s) responsive to your request will be made available for inspection:

Location: 303 N. Church Street, Ste 200, Murfreesboro, TN 37130

Date & Time: _____

- Copies of public record(s) responsive to your request are:

Attached;

Available for pickup at the following location:

303 N. Church Street, Ste 200, Murfreesboro, TN 37130; or

Being delivered via: USPS First-Class Mail Electronically Other: _____.

- Your request is denied on the following grounds:

Your request was not sufficiently detailed to enable identification of the specific requested record(s).
You need to provide additional information to identify the requested record(s).

No such record(s) exists or this office does not maintain record(s) responsive to your request.

No proof of Tennessee citizenship was presented with your request. Your request will be reconsidered upon presentation of an adequate form of identification.

You are not a Tennessee citizen.

You have not paid the estimated copying/production fees.

The following state, federal, or other applicable law prohibits disclosure of the requested records:
Active investigation; TN Rules of Crim Pro Rule 16

- It is not practicable for the records you requested to be made promptly available for inspection and/or copying because:

It has not yet been determined that records responsive to your request exist; or

The office is still in the process of retrieving, reviewing, and/or redacting the requested records.

The time reasonably necessary to produce the record(s) or information and/or to make a determination of a proper response to your request is: _____

If you have any additional questions regarding your record request, please contact [Records Custodian or Public Records Request Coordinator].

Sincerely,


Sonya Stephenson, Records Coordinator, 615-494-4480, sstephenson@rutherfordcountytn.gov

[Name, Title, and Contact Information]

[Print Form](#)

[Reset Form](#)

¹ If all requested records do not have the same response, so indicate.